



# Carbon Reduction Commitment

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## Authors / Reviewers

Ref	Role	Name
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2	Quality Review	Maxwell Ashley
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**TSI Corporate Services Ltd**

6	2.0	Miles Cronin	Approved
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# 1. Introduction

TSI Corporate Services Ltd are committed to reducing its carbon footprint and supporting the UK's net zero targets. As a responsible business, we recognise the importance of sustainability in mitigating climate change and ensuring a greener future.

This Carbon Reduction Plan outlines our approach to measuring, managing, and reducing greenhouse gas (GHG) emissions across our operations. It aligns with the UK government's Net Zero Strategy and relevant frameworks, including PPN 06/21, demonstrating our dedication to environmental responsibility.

Our strategy focuses on:

- **Baseline Emissions Measurement** – Understanding our current carbon footprint.
- **Reduction Targets** – Setting ambitious yet achievable goals for emissions reduction.
- **Planned Actions** – Implementing sustainable practices, including energy efficiency, renewable energy adoption, and supply chain engagement.
- **Progress Monitoring** – Regularly tracking and reporting on our performance.

Through this plan, we aim to make meaningful contributions toward a low-carbon economy while continuing to deliver high-quality services to our stakeholders.

# 2. Scope

This Carbon Reduction Plan applies to all operations, assets, and activities of TSI Corporate Services, covering direct and indirect emissions in accordance with the Greenhouse Gas (GHG) Protocol and UK government guidance.

## Organizational Boundaries

The plan encompasses:

- **Scope 1 Emissions** – Direct emissions from owned or controlled sources, such as company vehicles and on-site fuel combustion.
- **Scope 2 Emissions** – Indirect emissions from purchased electricity, heating, and cooling.
- **Scope 3 Emissions** – Relevant indirect emissions from our supply chain, business travel, employee commuting, and waste management, where data is available.

## Operational Coverage

The plan applies across:

- **Corporate Offices & Facilities** – Energy consumption, waste, and resource usage.
- **Supply Chain & Procurement** – Engagement with suppliers to encourage carbon reduction.
- **Transport & Logistics** – Business travel, fleet operations, and delivery services.
- **Digital & IT Infrastructure** – Energy efficiency in data centres, cloud services, and electronic waste management.

This scope ensures a comprehensive approach to carbon reduction, addressing both our direct and indirect environmental impacts.

### 3. Data

#### Commitment to achieving Net Zero

TSI Corporate Services Ltd are committed to achieving Net Zero emissions by 2050.

#### Baseline Emissions Footprint

Baseline emissions are a record of the greenhouse gases that have been produced in the past and were produced prior to the introduction of any strategies to reduce emissions. Baseline emissions are the reference point against which emissions reduction can be measured.

The following data is based on TSI Corporate Services Ltd emissions.

Baseline Year: 2022	
Baseline Year Emissions: 249.09 myCO2e	
EMISSIONS	TOTAL (mtCO2e)
Scope 1	7.41 mtCO2e
Scope 2	20.22 mtCO2e
Scope 3	221.46 mtCO2e Upstream transportation and distribution: 0 mtCO2e Waste generated in operations: 0 mtCO2e Business travel: 55.04 mtCO2e Employee commuting and WFH emissions: 166.42 mtCO2e Downstream transportation and distribution: 0 mtCO2e Other: 0 mtCO2e
Total Emissions	249.09 mtCO2e

#### Current Emissions Reporting

Baseline Year: 2023	
EMISSIONS	TOTAL (mtCO2e)
Scope 1	7.41 mtCO2e
Scope 2	20.22 mtCO2e
Scope 3	130.36 mtCO2e Upstream transportation and distribution: 0 mtCO2e Waste generated in operations: 0.06 mtCO2e Business travel: 0 mtCO2e Employee commuting and WFH emissions: 130.3 mtCO2e Downstream transportation and distribution: 0 mtCO2e Other: 0 mtCO2e
Total Emissions	157.99 mtCO2e

\* Notes regarding Category 4, 5, and 9

Category 4 – Upstream Transportation and Distribution

We currently operate under a digital or service-based delivery model where the majority of goods or inputs required to deliver our services are either minimal, intangible (e.g., software, cloud infrastructure). Given this, and the limited volume and frequency, emissions are considered negligible or out of scope at this stage.

Category 5 – Waste Generated in Operations

Our business produces very low levels of physical waste, primarily office-related (e.g., paper, packaging, food waste). These are managed through general municipal waste channels, and no significant industrial, hazardous, or process waste is generated. Furthermore, much of our work is digital and consulting-based, where our staff are based on customer sites, and in many cases, waste management is handled by the landlord or facility management provider, making it difficult to quantify attributable emissions with accuracy. Given the minimal volume and lack of available data, as well as some of the work from home we had during the COVID periods.

Category 9 – Downstream Transportation and Distribution

As our services are largely digital or consulting-based, there is no physical product distribution to customers. Deliverables are transmitted electronically or delivered in person via consulting services, with no associated transportation or logistics requirements.

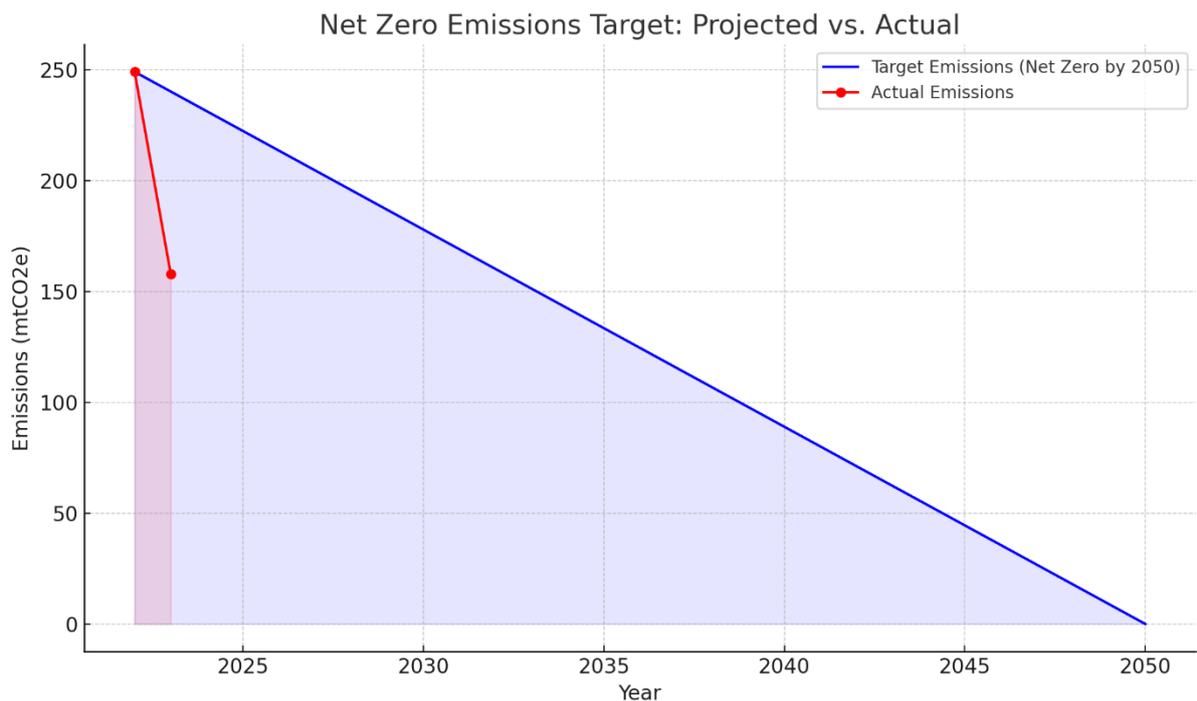
A link to our reporting figures can be found here: <https://thesoftwareinstitute.pages.greenfeet.com>

**Emissions reduction targets**

In order to continue our progress to achieving Net Zero, we have adopted the following carbon reduction targets.

We project that carbon emissions will decrease by 42% from our baseline year over the first five years by 2027.

Progress against these targets can be seen in the graph below:





## 4. Carbon Reduction Projects

### Completed Carbon Reduction Initiatives

The following environmental management measures and projects have been completed or implemented since the 2022 baseline. The carbon emission reduction achieved by these schemes equate to 101,905.08tCO<sub>2</sub>e, a 33.13 % reduction against the 2022 baseline and the measures will be in effect when performing the contract.

### Current measures in place

- ISO compliant 14001 ISMS in place (environmental management register and considerations throughout 27001/9001 ISMS)
- Committed SBTi target
- Tree planting – one per new starter plus one per attendee to company events
- Hybrid and remote opportunities taken where possible to reduce office space requirement
- New London office that is more energy efficient and appropriately sized

In the future we hope to implement further measures such as:

- **Maintaining current standards:** We are committed to sustaining the progress we've made by embedding best practices into our operations, ensuring consistency, and regularly reviewing performance to avoid regression.
- **Continuous improvement of measures:** We will actively seek opportunities to enhance our approach through innovation, data-driven insights, and stakeholder feedback. This includes exploring new technologies, refining our processes, and setting more ambitious targets to drive long-term impact.
- Enhancing energy efficiency across facilities and operations, where possible
- Expanding carbon offsetting initiatives
- Reducing water usage and improving waste management systems, where possible
- Automating routine processes
- Offering ongoing training on sustainability, ethics or diversity
- Promoting internal awareness
- Encouraging employee-led improvement initiatives
- Publishing transparent progress reports
- Engaging with industry groups and initiatives

## 5. Declaration and Sign Off

This Carbon Reduction Plan has been completed in accordance with PPN 06/21 and associated guidance and reporting standard for Carbon Reduction Plans. Emissions have been reported and recorded in accordance with the published reporting standard for Carbon Reduction Plans and the GHG Reporting Protocol corporate standard and uses the appropriate Government emission conversion factors for greenhouse gas company reporting. Scope 1 and Scope 2 emissions have been reported in accordance with SECR requirements, and the required subset of Scope 3 emissions have been reported in accordance with the published reporting standard for Carbon Reduction Plans and the Corporate Value Chain (Scope 3) Standard. This Carbon Reduction Plan has been reviewed and signed off by the board of directors (or equivalent management body).

### Signed on behalf of the Supplier:

Name Bernard Yeboah

Position CFO

A handwritten signature in black ink, appearing to read 'Bernard Yeboah', with a horizontal line drawn underneath it.

Signature .....

Date 21 May 2025

## Review History

Ref	Version	Name	Date	Comment
1	1.0	Miles Cronin	17/03/2025	Approved
2	1.0	Maxwell Ashley	17/03/2025	Reviewed
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